



## COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
372 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012  
(213) 974-1465 or (213) 974-1431  
Website: <http://sbc.lacounty.gov>

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montaña

VICE CHAIRPERSON  
Mr. Frank S. Bacio

Ms. Barbara Bigby  
Ms. Rita Hall  
Mr. John A. Hammargren  
Mrs. Anne S. Hill  
Mr. Carl E. Moore

### **MINUTES OF THE** **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **MEETING OF APRIL 14, 2010**

#### **CALL TO ORDER**

Chairperson Montaña called the meeting to order at 10:05 a.m.

#### **OPENING CEREMONIES**

Chairperson Montaña led in the Pledge of Allegiance followed by a moment of silence.

#### **ATTENDANCE**

##### **Present**

Chairperson Eleanor R. Montaña  
Barbara Bigby  
Rita Hall  
Anne S. Hill  
Carl E. Moore

##### **Excused Absent**

Vice Chairperson Frank Bacio  
John Hammargren

##### **Staff**

Sandra Barbee, Division Chief  
George Britton, Assistant Division Chief  
Lee Millen  
Nyla Jefferson

### **APPROVAL OF MARCH 31, 2010 MEETING MINUTES AND SUMMARY OF APRIL 6, 2010 MEETING**

On motion of Commissioner Bigby, seconded by Commissioner Hall and unanimously carried, the minutes of the meeting of March 31, 2010 were approved with the following correction:

On page 3 under the heading Commissioner's Report on..., "**Children's Homes of Southern California (Victory Valerio Group Home) – 9, #4 3 Commissioners Bigby and Hill...**;"

On page 3 under the heading Commissioner's Report on..., **Children's Homes of Southern California (Group Home) – 9, #2 Commissioners Bigby and Hill** The facility was visited on March 23, 2010, and was found to be in satisfactory condition. **Areas of Concern:** Needs new carpet in bedroom #1 and cleaning of the other rooms, and a computer and larger bath towels.

The April 6, 2010 Meeting Summary was received and filed.

Commissioner Hill joined the meeting at 10:11 a.m.

### **CHAIR'S REPORT**

Chairperson Montaña shared the following:

- The Commissioner's Leadership Conference on Technology for the 21<sup>st</sup> Century will be held on Thursday, May 13, 2010.
- Los Angeles Times Newspaper articles:
  - *Get the State out of Juvenile Justice (4/12/10)*
  - *Pot Found Growing in El Monte (4/12/10)*
  - *Effort to Combat Gang Violence is Scaled Down (4/12/10)*
- Attended the April 10, 2010 Cesar E. Chavez, 1<sup>st</sup> Annual Breakfast at the Cathedral of Our Lady of the Angels.
- Probation Department picked up 91 8x10 frames for Certificates for Camp Paige graduates donated by the Chairperson, Gay Horton and her husband in memory of Daniel Peterson, Gay Horton's son.

### **TREASURER'S REPORT**

There was no Treasurer's Report.

### **STAFF REPORT**

Sandra Barbee, Chief, Commission Services, announced that she will be leaving the Executive Office to accept a position with the Treasurer Tax Collector's Office on May 3, 2010. In the interim, Angie Montes will be the Division Chief of Commission Services, and George Britton, Assistant Division Chief, will be available to assist the Commission. She thanked Sybil Brand Commission for their support.

### **DISCUSSION AND CONSIDERATION OF THE SYBIL BRAND COMMISSION 2009 ANNUAL REPORT**

Following discussion, on motion of Commissioner Hall, seconded by Commissioner Hill and unanimously carried, the Sybil Brand Commission 2009 Annual Report was approved.

### **DISCUSSION AND CONSIDERATION OF A REVISED SBC'S INSPECTION REPORT FORM(S)**

On motion of Commissioner Moore, seconded by Commissioner Hill and unanimously carried, the Group Home Inspection Report Form, and Institutional Inspections Form was approved with the following edits:

- Remove the Area Reviewed section and replace it with a Comment Section;
- Add, On Site, to the Needs and Services Plan section;
- Add CPR Certificate to the First Aid Kit Section;

The Institutional Inspections form edits are:

- Remove the Area Reviewed section
- Increase the size of the Comments Section
- Insert Prior Sheriff's Custody Support Inspection.

Commissioners requested copies of Regulation Section 80068, regarding the Needs and Services Plan. Also, staff will obtain a copy of the Sheriff's Custody Support Inspection form from Commander Ruiz.

### **DISCUSSION AND CONSIDERATION OF THE GUIDELINES ON MONTHLY REPORTING OF THE DEPARTMENT REPRESENTATIVES FOR BUSINESS MEETING**

On motion of Commissioner Moore, seconded by Commissioner Bigby and unanimously carried, the Reporting Guidelines for Department Representatives were approved with the following edits:

- DCFS, last category to include: initiated by SBC.

### **COMMISSIONERS' REPORTS ON GROUP HOMES AND/OR DETENTION FACILITIES INSPECTIONS FROM APRIL 1, 2010 TO APRIL 13, 2010**

**Children are Our Future – 8, #2 – Commissioner Bigby and Hill** The facility was visited on April 2, 2010 and was found to be in unsatisfactory condition. **Areas of Concern:** Bedroom #2 needs two (2) new mattresses and 1 dresser; bathroom #2 needs shower calked; main bathroom needs drawers reinstalled, painting, and tub re-glazed and calked; bedroom #3 needs 1 mattress and dresser drawers repaired. The kitchen needs a new oven or to repair stove burner, and the dishwasher and microwave needs cleaning. The Needs and Services Plan and receipts for clothing allowance were not on site, and towels, blankets and outdoor sports equipment are needed. The Commissioners plan to return in

30 days. The Commission requested staff to contact the Community Care Licensing Department on this matter.

**Dream Catcher Foundation – 14, #2 Chairperson Montaña** The facility was visited on April 5, 2010, and was found to be in satisfactory condition.

**Clara Shortridge Foltz Criminal Justice Center - Chairperson Montaña, Vice Chairperson Bacio, and Commissioners Bigby** The facility was visited on April 6, 2010, and was found to be in satisfactory condition. **Areas of Concern:** Elevator #13 has been broken for 3 days and the sally port broken for 1 year.

**Hillside Home for Children – 23, #4 – Commissioner Bigby and Hill** The facility was visited on April 7, 2010, and there was no one home.

**Children are Our Future – 7, #4 – Commissioner Bigby and Hill** The facility was visited on April 8, 2010, and the facility is no longer providing Group Home Services.

**Boy's Republic – 3, #2 Chairperson Montaña** The facility was visited on April 8, 2010, and was found to be in satisfactory condition.

**Child's Home for Children II – 10, #2 Chairperson Montaña** The facility was visited on April 12, 2010, and was found to be in satisfactory condition.

**Men's Central Jail - Chairperson Montaña, Commissioners Bigby, Hill, Hall and Moore** The facility was visited on April 13, 2010, and was found to be in satisfactory condition. The facility was inspected in sections. Commissioner Moore inspected Custody Support (Legal Section). Commissioners Hall and Hill inspected the Roof, Medical facility, Gay and Diabetic Wards. Chairperson Montaña and Commissioner Bigby inspected the High Profile Prisoners Ward and the Pro Per Prisoner's Individual Jail Cells. Commissioner Moore mentioned the statistics on Use of Forces differs significantly from the Sheriff's Department's report.

### **NEW BUSINESS/ANNOUNCEMENT**

Staff was requested to contact the Departments of Mental Health and Auditor-Controller regarding their attendance at Business Meetings.

Commissioner Hall will coordinate a visit of the new Lennox Sheriff's Station on either Tuesday, April 20<sup>th</sup> or 27<sup>th</sup>, 2010.

Commissioners reported future absences: Commissioner Hall will be absent April 29 – May 3, 2010, Commissioner Moore May 9 – 16, 2010, and Commissioner Bigby June 12 -19, 2010.

Staff reported that three calls have been received from schools inquiring regarding the SBC scholarships.

**PUBLIC COMMENT**

There was none.

**ADJOURNMENT**

The meeting was adjourned at 12:40 p.m.